

Bylaws of financial support for RIBF Symposium / mini-WS

8 February, 2016

These bylaws specify the amount of financial support for lodging, local transport, and other expenses in holding RIBF Symposia / mini-Workshops.

Financial support is available based on their actual expenses. Maximum amount for lodging expenses is written in material 3.

1. The financial support pursuant to the RIKEN Regulation for Business Travel Expenses¹ is applied for local traveling expenses. Only travel and lodging expenses in Japan are to be provided to those participating from foreign countries. Overseas travel expenses will not be provided.
2. Daily allowances will not be provided.
3. Financial support for lodging expenses will be provided up to 9,980 JPY²/night which is equivalent to the prices charged by Hotel To-Yoko Inn or SUPER HOTEL in Wako-shi. Spokespersons are encouraged to use Nishina lodge or Sakura House (H-building) if there are vacancies.
4. For symposia, the maximum amount allowed for the refreshments for coffee break is 500 JPY/person/day. There is no support for mini-Workshops.
5. Financial support other than those listed above may be provided at the discretion of the User Support Office.

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¹ <http://common.riken.go.jp/somu/03/03-010main-e.html>, material 2-4

² Japanese Yen, 円